

**EMERGENCY PREPAREDNESS ADVISORY COMMITTEE**  
**HSGP Application Scoring Sheet**

<b>Funding Opportunity:</b>	2018 State Homeland Security Grant Program	<b>Date:</b>	
<b>Applicant Agency:</b>			
<b>Project Title:</b>			
<b>Applicant Presenter:</b>			
<b>Amount Requested:</b>		<b>Total Score:</b>	

***Regional Priorities (60 points)***

<b>Question</b>	<b>Scale</b>	<b>Score</b>
How well does the project address the gaps and capability targets within the HOTCOG region's State Preparedness Report and THSSP Implementation Plan?	0-10	
Does the project sustain an existing capability?	0-10	
Is this project identified as a regional priority?	0-10	
Does the project adequately address or fill an identified gap in services or capabilities and address needs that are not currently being met?	0-10	
Does the project application document a joint effort or formal cooperation with other agencies through written agreements, contracts, or plans?	0-10	
Was a representative/presenter from the applicant agency at the scoring meeting and knowledgeable about the project?	0-10	

***State and Federal Priorities (20 points)***

<b>Question</b>	<b>Scale</b>	<b>Score</b>
Does the project address the priorities identified in the funding opportunity's Request for Applications issued by the Texas Office of the Governor and provide a clear nexus to terrorism?	0-10	
Does the project address one of more core capabilities identified as a priority by the federal government within the federal Homeland Security Grant Program guidance?	0-10	

***Cost & Program Effectiveness (20 points)***

<b>Question</b>	<b>Scale</b>	<b>Score</b>
Are the project, as well as its goals, activities, and milestones reasonable and necessary?	0-10	
Will the project funding and budget line items adequately accomplish the stated goals of the project?	0-10	

**Score Subtotal:** \_\_\_\_\_

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**HSGD Application Scoring Sheet**

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***Vendor Hold Penalties***

<b>Question</b>	<b>Penalty</b>	<b>Score</b>
Applicant has been on vendor hold with HSGD during last 2 plan years	-5	
Vendor hold was longer than 30 days	-5	

***Final Project Score***

<b>Scoring Mechanism</b>	<b>Score</b>
Score Subtotal (from front of scoring sheet)	
Vendor Hold Penalties	
<b>Total Project Score</b>	

***Vote Exemption Status***

*Per the HOTCOG Emergency Preparedness Advisory Committee bylaws and the requirements established by the State of Texas Office of the Governor's (OOG) Homeland Security Grant Division (HSGD), no committee member from the applicant agency may vote on a project. Furthermore, no member of the committee may speak on behalf of a project brought to the committee for review and consideration.*

- I am not employed by or directly affiliated with the applicant agency.
- I am either employed by or am directly affiliated with the applicant agency and therefore cannot vote or provide comment or discussion on the project.

**Comments:**

***Member Voting Agreement***

I, as a member of the HOTCOG Emergency Preparedness Advisory Committee, hereby agree that I have scored this application in honesty and fairness, without duress or influence from external parties. I further agree that all comments and scores are my own. I agree that I understand the bylaws, scoring practices, and funding process of this committee and agree to the requirements established by the Office of the Governor's Homeland Security Grant Division.

Printed Name

Signature

Date