



Mayor Edith Omberg
President

Judge Scott Felton
Vice-President

Councilmember Alice Rodriguez
Secretary/Treasurer

Russell Devorsky
Executive Director

Heart of Texas Council of Governments

December 18, 2017

RE: FY 2018 State Homeland Security Program Grant

Dear Heart of Texas Council of Governments (HOTCOG) Regional Officials,

It is time to call for 2018 State Homeland Security Program (SHSP) projects. The SHSP grant program is administered by the Office of the Governor (OOG) through the Texas eGrants electronic system. We anticipate that the Heart of Texas Council of Governments (HOTCOG) regional funding allocation will be similar to the last few years, with approximately \$500,000 in funding anticipated. It is pertinent that you take a serious look at the terrorism risk, threat, vulnerability, and consequence needs of your jurisdiction and prioritize, in order of importance, any project that you submit. Like previous years, the FY2018 applications will be subject to a threat and risk prioritization with an emphasis on regional or priority projects. Types of projects and equipment funded in the past that address terrorism include; emergency preparedness planning, homeland security threat issues, critical infrastructure security, communication equipment, public warning and emergency notification systems, first responder training and exercises, training and equipment for special response teams, regional hazardous material team, regional bomb squad, and Citizen Corps programs.

Listed below is a brief summary of the grant requirements:

Who can apply:

Incorporated municipalities, counties, regional councils of governments, and recognized Indian tribes, senior universities or colleges, and nonprofit organizations.

Eligibility Requirements:

Some of the eligibility requirements are compliance, policy, and documentation for the National Incident Management System (NIMS), a current and/or listed on an approved county emergency management plans at the intermediate level, a registered agency DUNS number, current on reporting Part 1 violent crime data to DPS, an agency registration in the System for Award Management (SAM), attendance at one HOTCOG 2018 SHSP Mandatory Application Workshop, and a county compliance of 90% for adults and juveniles with the Criminal History Disposition Report for years 2012-2016. Any other eligibility requirements, information, or changes from the OOG will be provided as soon as released.

A Voluntary Association of Local Governments

1514 S. New Road • Waco, Texas 76711 • 254-292-1800 • FAX 254-756-0102

Application Process:

Additional information, timelines, and documents can be found at www.hotready.com under the SHSP Toolkit icon. **Applications must be entered in the Texas eGrant System at <https://egrants.gov.texas.gov/>**. This is a complex system that requires time and research for the entry of grant application information. After entry, jurisdictional representatives should review the entire eGrant application entry for correctness and the jurisdiction's Authorized Official must certify/submit the entry to the OOG by February 28, 2018. HOTCOG Staff is available for assistance, if needed.

Note:

- Each applying jurisdiction must have a representative/presenter attend the EPAC Meeting at 9:00 AM, March 14, 2018 at the HOTCOG building 1514 S. New Road, Waco, TX to provide application information and answer committee questions. Estimated presentation times will be provided to each applicant prior to the date of the meeting.
- Additional and detailed information and requirements will be provided at the mandatory HOTCOG 2018 SHSP Application Workshops.

The following timeline is provided for the HOTCOG Regional FY2018 SHSP application process. Please note that this timeline and entire process is subject to the changes from the state.

- December 15, 2017 – FY 2018 eGrants Application Site Opens
- January 4, 2018 - FY 2018 SHSP Mandatory Workshop * (10 am-Noon)
- January 10, 2018 - FY 2018 SHSP Mandatory Workshop * (1:30 am-3:30 pm)
- February 28, 2018 - FY 2018 Applications due/submitted/certified in eGrants
- March 14, 2018 – EPAC Meeting Application Presentation/Scoring of Applications
- March 22, 2018 – Executive Committee Approval/Ranking of Applications

***Applicants are only required to attend only one Mandatory Application Workshop**

If you should have questions, please do not hesitate to contact me at (254) 292-1893 or Harold.Ferguson@hot.cog.tx.us or Boyce Wilson at (254) 292-1892 or Boyce.Wilson@hot.cog.tx.us.

Sincerely,



Harold Ferguson
HOTCOG, Homeland Security Manager
Heart of Texas Council of Governments