A SUMMARY OF CRITERIA FOR THE SELECTION OF A FAMILY ASSISTANCE CENTER (FAC)

☐ SITE SELECTION FACTORS:
  - Type of disaster event and number of fatalities
  - Location in relation to the disaster site and the morgue
  - Availability of neutral, non-religious site (e.g., hotels, schools, etc.)
  - Needs of the many participating agencies

☐ AVAILABILITY OF THE FACILITY – IMMEDIATE AND LONG TERM

☐ INFRASTRUCTURE:
  - Electrical power
  - Telephone service
  - A sufficient number of toilets
  - Controlled heat/air conditioning, water, and sewage
  - Adequate parking
  - Security options, including securing the media room
  - Disability accommodations

☐ SPACE AND FLOOR PLAN – ACCOMMODATING THE PERFORMANCE OF MANY FUNCTIONS AND DELIVERY OF SERVICES. SPACE SHOULD BE PROVIDED FOR:
  - Operations center and administrative offices
  - Large general assembly room with a public address system
  - A media area that is physically separated from the families to not allow media access to victims families
  - Reflection room
  - Death notification room
  - Private counseling rooms for the staff members or response workers and for victims family members to use
  - Medical area
  - Reception area
  - Kids play area with items to keep children occupied